hone: Off: +**91-40-23156113**
Web : www.jntuh.ac.in
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**DIRECTORATE OF UNIVERSITY EXAMINATIONS**
**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**
**(Established by Govt. Act No. 30 of 2008)**
**Kukatpally, Hyderabad – 500085, Telangana (India).**

**Dr. G. KRISHNA MOHANA RAO**
**B.Tech., M.E. (IISc), Ph.D.**
**Senior Professor of Mechanical Engineering &**
**DIRECTOR**

**Lr.No.-1695/DUEX/JNTUH/B.Tech. I Year I Semester (R25) Regular/ Supplementary and I Year II Semester (R25) Supplementary (For Constituent Colleges Only) Examinations December-2026/January-2027 Date: 03-11-2026.**

To

The Principals of
All the JNTUH Constituent Colleges B. Tech. Course.

Sir/Madam,

Sub:- JNTUH- Directorate of University Examinations- B.Tech. I Year I Semester (R25) Regular/Supplementary and I Year II Semester (R25) supplementary (for Constituent Colleges only) Examinations December-2026/January-2027-Instructions to the Principals–Reg.

* * * *

The Principals of the Constituent Colleges are hereby informed that the University Examination Branch issues notification for the conduct of B. Tech. I Year I Semester (R25) Regular/Supplementary and I Year II Semester (R25) Supplementary (for Constituent colleges only) Examinations during December-2026/January-2027

This notification is issued for the conduct of following examinations**:**

| | |
|---|---|
| 1. | B. Tech. I Year I Semester (R25) – Regular/ Supplementary Examinations (for Constituent Colleges only) |
| 2 | B. Tech. I Year II Semester (R25) - Supplementary Examinations (for Constituent Colleges only) |

*The Principals are requested to note the following instructions:*

1. Every college has to make the consolidated fees (Exam. Registration fee + Condonation fee ) payment for all the above examinations in the form of a single RTGS / NEFT / GRPT Transfer to the Registrar's Bank Account No.62079988622 (State Bank of India, JNTUH Campus Branch, IFSC/RTGS/GRPT Code: SBIN0021008).

2. The Student registration should be done through the specified URL address given in the tables
   Table: URL address for different colleges

| COLLEGE CODES | URL address |
|---|---|
| JJ , VD, SS, RS, XX, XY, XW | http://registrations1.jntuh.ac.in/olrconstituent |

3. Deadlines for different schedules of events, schedule for booklet collections and the other details are mentioned here under.

**STUDENT EXAMINATION REGISTRATION SCHEDULE**

| ***EVENT*** | *Start date of registration for Regular Exams (at respective colleges)* | *Last date of registration for Regular Exams (at respective colleges* | *Date for Consolidated Fees Payment (Single RTGS* transfer *For Regular Exams and condonation fee)* |
|---|---|---|---|
| **Exam Registration Without Late Fee** | **04-11-2026** | **18-11-2026** | **16-12-2026 For I Year I sem Reg/Supply and II sem Supply** |
| **Exam Registration With Late Fee of Rs.100/-** | **19-11-2026** | **27-11-2026** | |
| **Exam Registration With Late Fee of Rs.1000/-** | **28-11-2026** | **02-12-2026** | |
| **Exam Registration With Late Fee of Rs.2000/-** | **03-12-2026** | **07-12-2026** | |
| **Exam Registration With Late Fee of Rs.5000/-** | **08-12-2026** | **11-12-2026** | |

**Following activities need to the completed by the colleges before coming for the collection of examination stationery**

| S.No | Instructions | Important dates |
|---|---|---|
| **1.** | **a**. Submission of Consolidated fees (Exam. Registration fee + Condonation fee + Part-1 cut slip penalties) transfer receipt.<br>**b**. Submission of year-wise detained lists and Condonation lists<br>**c**. Hard copy of proposed list of Observers (minimum of six members). The soft copy of the list should be mailed to the ACE concerned before the deadline time specified by respective ACEs.<br>**d**. Submission of clearance Certificate wherever necessary. | College wise schedule is given in the table below |
| **2.** | **Uploading of Attendance of last fortnight by the college for I-I Regular students.** | **12-12-2026 (03.00 pm)** |
| **3.** | **Detained and Condonation list will be generated by the University** | **15-12-2026** |
| **4.** | DD Report available for Downloading and making payment | **16-12-2026** |
| **5.** | Downloading (through examination portal) and issue of hall-tickets | **18-12-2026** |
| **6.** | Intimation of discrepancies in the pre-printed answer booklets to Examination Branch in person only by college representative | **18-12-2026** |
| **7.** | Collect the correct answer booklets of discrepancy cases | **19-12-2026** |
| **8.** | The last dates for uploading Internal marks | **16-12-2026** |
| **9.** | The last dates for uploading external lab marks | **19-12-2026** |
| **10.** | Submission of consolidated Internal and external lab marks hard copy on or before to Addl. Controller of Examinations (Online) | **21-12-2026** |

**Collection of pre-printed Answer booklets and practical OMR answer sheets as mentioned in the table below, by submitting the receipt obtained from the counter to the officer concerned.**

**SCHEDULE FOR COLLECTING THE PRE-PRINTED ANSWER BOOKLETS**

**(for All B.Tech. I Year I Sem, & I Year II Sem)**

| S.NO | DATE | COLLEGE CODES | *Officer concerned for issue of stationary* |
|---|---|---|---|
| 1. | 18-12-2026 | 01, JJ , VD, SS, RS, XX, XY, XW | **ACE-1 (Dr D Kiran kumar)** |

***Amount to be retained by Colleges***

| ***Year & Semester B.Tech*** <br> ***( for* constituent *colleges only)*** | ***Regular (Rs.)*** |
|---|---|
| ***I Year I* Semeste*r (R25) Regular/ Supplementary*** | **325*/- per student*** |
| ***I Year II* Semeste*r (R25) Supplementary*** | **325*/- per student*** |

***Condonation fee to be collected***

| | |
|---|---|
| I Year I Semester Condonation Fee for each student | Rs 600 /- |

4. The Principals are requested strictly to verify the eligibility of candidates for registration of the examinations in respect of whether the students has undergone the regular study of previous years/semesters and obtained required number of credits for promotion, as per the existing academic regulations. Only eligible candidates should be allowed to register for University examinations. Any deviation will be viewed seriously.

5. In the case of regular students attending class-work, the students have to pay the examination fee for the regular examinations of I Year I Semester only when the attendance requirement is satisfied by considering the presumptive attendance for one week. However, examination registrations should be completed as per the time schedule mentioned in this notification. If any student is detained due to a shortage of attendance but has already paid the examination fee, arrange to refund the regular examination fee before the consolidated fees to University.

6. **The University through Proceeding No. JNTUH/EB/11148/2/2018 Dated.20-01-2018 has extended certain benefits to students (deaf, dumb, hearing impaired, orthopedically handicapped and visually handicapped) such as exemption from payment of examination fee and pass marks. The Principals may submit the certificate of permanent disability in the year of admissions and it holds good for entire duration of the course. The Colleges need not submit proof of disability for every series of exams (Only in case of permanent disability).**

7. It is mandatory to upload the faculty details for each of the registered subject of the regular series using the appropriate menu service, for the purpose of appointing them Spot Valuation duties or as Examiners/Resource Persons for various confidential works. If the faculty member is already registered as a valuer, the Valuer ID must be entered. If any faculty member service cannot be extended for Spot Valuation duty, the appropriate menu service should be used to mention the same.

8. The University examination branch shall issue the faculty specific orders for spot valuation duty. In addition another letter to the Principal of the parent College will be sent informing the faculty members selected for Spot Valuation duty. The Colleges should depute the faculty for Spot Valuation duty without fail and treat their absence as ON-DUTY. It will be counted as ‘’Present in University Biometric Attendance system (BAS).

9. All the Principals are requested to take proper care in uploading the details and sending the hard copy of Internal Marks for all regular students, who are promoted in that semester irrespective of their registration / non-registration for University examinations.

10. The Lab external marks in each lab examination have to be uploaded using the respective registration portals. After the successful upload and freeze, the Examiners and the Principal have to affix their signature on the print out of the system generated PDF report. These reports are to be sent on the first day of University exams along with the consolidated internal marks hard copy reports.

11. The Principals are hereby informed, by direction, if award lists of the Lab Examinations and hard copy of consolidated internal marks are not received by the University examination branch on or before the scheduled date, ABSENT will be shown in the results and no correction will be entertained later

12. If any student applied for RC/RV and if the results are not declared by the time of start of registrations for exams., the students are advised to register as per the time schedule given in the notification even for the subjects in which they have failed and waiting for RC/RV results. However, if the student passes the examination in RC/RV results, the Principals are requested to take necessary steps to refund examination fee paid by the students for the subjects in which he/she passed and transfer the consolidated fees excluding the above amount.

13. The request for the Challenge Valuation shall only be considered for those who applied for re-valuation in the specific subject.

14. Do not carry out any correction in the subjects registered after the registration deadline. Even for the candidates who pass in RC/RV, deletion should not be done. All such cases will attract the late fee which is prevailing on that date of correction. The registrations of such students who passed in RC / RV will be deleted by the exam branch before the generation of DD report. If revaluation/ challenge valuation result are declared after the generation of DD report, that amount will be shown as credit and adjusted in the next series of examinations. All the requests for other types of corrections are to be made separately by the Principals on their letterheads to DE.

15. While collecting University examination stationery, the envelopes containing returned marks memos (due to RC/RV or name corrections) should be submitted at the counters.

16. **Any deletion request after approval of examination registration attracts a fine of Rs.300/- per student per semester for regular students admitted from the A.Y. 2025-26 onwards. However, Regular/Supplementary Candidates admitted up to the Academic Year 2024-25, any request for delection of registered subjects after approval of examinations registrations a fine Rs.100/- per student, per Year.**

17. **If any subject correction is received after the closure of the registrations, all such corrections will attract a penalty of Rs.300/- per subject, per student. for regular students admitted from the A.Y. 2025-26 onwards. However, Regular/Supplementary Candidates admitted up to the Academic Year 2024-25, any subject correction is received after the closure of the registrations, all such corrections will attract a penalty of Rs.100/- per subject, per student. Hence the Principals are requested to thoroughly verify before carrying out the registrations.**

18. It is mandatory upload of information about the usage of blank booklets. Other-wise it may lead to non-declaration of result. The Part-1 cut-slips of such used blank answer booklets (generally such cut-slips in any college shall be a single digit number) are to be sent in separate pre-printed envelopes which shall be issued to each college along with the stationary.

19. On the last day of regular series exams one sealed envelope and on the last day of supply series exams the second sealed envelope consisting Part-1 cut slips of used blank booklets should be sent along with last exam answer scripts (through postal van ). On top of the envelope “used blank booklets part- I cut slips” should be written in bold letters.

20. If any college utilizes blank answer booklets without furnishing student details, the D-Form cannot be generated. Necessary software enhancements are being carried out to enforce this rule. Hence, Principals are informed to keep the cut slips of used blank answer booklets ready **before** generating the PDF report of the D-Form for that examination session.

21. D-Form for each session must be uploaded within one hour after the completion of the examination, duly incorporating details of malpractice/court cases, if any. If a college fails to upload the D-Forms in time, the EDEP question papers for the following day will **not** be released to the Principal's account. Principals must take utmost care in ensuring timely uploads. Any issues due to technical problems should be immediately brought to the notice of ACE (Online) via the following contact numbers: **9704033577 / 9989980170**.

22. **Whenever a pre-printed answer booklet is found stitched with two OMRs, following decision is to be taken**

| S.No | Issue | Decision |
|---|---|---|
| 1 | The students of both the OMR sheets are present for the exams. | The booklet should be given to the candidate whose Particulars are printed on top OMR. The bottom OMR should be torn at perforations, retaining the top OMR. |
| 2 | If one of the two students are present and the other student is absent. | Tear off the OMR sheet of absent student at perforations and issue the booklet to the student who is Present. |

23. Answer scripts of malpractice cases must be kept in a separate sealed cover and sent on the same day to ACE (Academic & Legal), Examination Branch, JNTUH, Kukatpally, Hyderabad – 500085. Such cases must be reported as Malpractice Cases in the D-Form. However, the answer scripts under *Court Case* category should be included in the main bundle of answer booklets of the same session and addressed to the concerned ACEs. The sealed envelope containing malpractice answer scripts must be labelled prominently **in** Red Ink as: **"**Malpractice Case Answer Booklets".

24. Unused blank answer booklets and answer booklets of absent students should be retained at the host college only. Parent colleges are instructed to collect a copy of the Present & Absent Statements (D-Forms) from the host colleges.

25. The blank answer booklets should not be exchanged among the colleges. The University exam branch maintains the record of range of answer booklets given to each college, if exchange happens anywhere, it will be treated as malpractice and serious action will be taken on both the issued college and used colleges.

26. Notifications for the students are enclosed along with this letter. The Principals are requested to display the same in the students notice board.

27. If there are any discrepancies like the question is incomplete in the question paper or a question is out of syllabus, all such discrepancies should be submitted to Director of Evaluation within 3 days of that examination. Otherwise such requests will not be entertained.

28. Part-1 cut slips of answer booklets are to be torn - off at the host centre for all the used answer scripts. Similar to the counting of used answer booklets, the part-1 cut slips are also to be counted. Both the counts must be matched. If any college neglects to remove Part-1 cut slip of any answer script, the matter will be viewed very seriously and a penalty of Rs 1000/- per each un-cut Part-1 slip will be levied and a memo will be issued.

29. Instructions to Chief Superintendents, Instructions to Invigilators and Instructions to Observers which were communicated on 28-08-2018 shall be scrupulously followed.

30. One observer will be nominated to each host-centre, typically for duration of one week period. On the last day of each spell of observer's duty following needs to be submitted i) the observer diary of all days of the current spell and observer remuneration bill in a sealed cover and ii) part-I cut slips of blank answer booklets are to be submitted to postal – van along with the exam answer booklets of the students.

31. The Registrations should be done through JNTUH Exam Registration Portals only.

32. The helpline number for JNTUH Exam Registration Portals is 9704033577, 9989980170. Any problems in registration should be sent to: support.registrations@jntuh.ac.in

33. The Cooperation of the Principals is highly solicited for smooth processing and early declaration of examination results.

34. Following services are available in the student service portal with URL https://student services.jntuh.ac.in/oss
    a) Old semester exam question papers (UG, PG & Pre- PhD)
    b) Syllabus of previous years
    c) Convocation notification and other services.
    The Principals are informed to encourage students to visit this portal frequently for student services

**DATE: 03-11 -2026.**

**Copy To :**
CE, All ACEs, All B.Tech Constituent Colleges ,
(through portal), AR (Exams), SDC Section, Concerned Seat Clerk

Yours sincerely

**Sd/-**

**DIRECTOR**

**EXAMINATION BRANCH**

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

KUKATPALLY – HYDERABAD – 500 085

**NOTIFICATION FOR (CONSTITUENT COLLEGES ONLY) DECEMBER-2026/JANUARY-2027.**

**B.TECH. - I YEAR I SEMESTER REGULAR/ SUPPLEMENTARY EXAMINATIONS (R25) REGULATIONS**
*[ For R25–2025,2026 REGULAR ADMITTED BATCHES ONLY ]*

**B.TECH. - I YEAR II SEMESTER SUPPLEMENTARY EXAMINATIONS (R25) REGULATIONS**
*[ For R25–2025 REGULAR ADMITTED BATCHES ONLY ]*

The students appearing for the above examinations commencing from **21-12-2026** are informed to note time schedule given below:

| EXAM REGISTRATION | START DATE | END DATE |
|---|---|---|
| Exam Registration Without Late Fee | 04-11-2026 | 18-11-2026 |
| Exam Registration With Late Fee of Rs.100/- | 19-11-2026 | 27-11-2026 |
| Exam Registration With Late Fee of Rs.1000/- | 28-11-2026 | 02-12-2026 |
| Exam Registration With Late Fee of Rs.2000/- | 03-12-2026 | 07-12-2026 |
| Exam Registration With Late Fee of Rs.5000/- | 08-12-2026 | 11-12-2026 |

## Examination Fee For The Students Admitted From The Academic Year-2025-26:

**EXAMINATION FEE FOR REGULAR I YEAR I SEM (R25) REGULAR/ SUPPLEMENTARY I YEAR II SEM (R25) SUPPLEMENTARY, (FOR CONSTITUENT COLLEGES ONLY)**

| | |
|---|---|
| FOR REGULAR WHOLE EXAMINATION (ALL SUBJECTS) | Rs. 1500/- |
| FOR SUPPLEMENTARY EXAMINATION FOUR SUBJECTS & ABOVE (THEORY/PRACTICAL) | Rs. 1500/- |
| FOR SUPPLEMENTARY EXAMINATION UP TO THREE SUBJECTS (THEORY/PRACTICAL) | Rs. 1200/- |
| CONDONATION FEE | Rs. 600/- |
| RECOUNTING (RC) | Rs.300/- per subject |
| RE-VALUATION (RV) (REFUND IN CASE OF CHANGE OF MARKS/GRADE) | Rs.3000/- per subject |

**Note:**

i. The students have to contact the Principal for online registration of Examinations for the forthcoming University Exams. The exam registrations have to be directly carried out by logging in to University registrations server from the respective colleges.

**ii. As per the Proceedings of JNTUH Ref. No. JNTUH/EB/11148/2/2018, dated 20-01-2018, certain benefits have been extended to Physically Handicapped (PH) students such as exemption from payment of examination fees and relaxation in pass marks. These benefits apply to students with permanent disabilities, including deaf, dumb, hearing impaired, orthopedically handicapped, and visually impaired categories. The Principals are requested to submit the certificate of permanent disability only once, at the time of admission. The same will remain valid for the entire duration of the course. There is no need to submit disability proof for every series of examinations (in case of permanent disability).**

iii. For the students applied for RC/RV, if the results are not declared by the time of start of registrations for exams, the students are advised to register as per the time schedule given in this notification even for the subjects in which they have failed and waiting for RC/RV results. However, if the student passes the examination in RC/RV results, the examination fee paid for passed subjects will be refunded by the concerned Principals and the registrations of the student in that subject will be automatically deleted.

iv. Hall tickets are to be issued by the Principal only to the eligible candidates who fulfill the academic requirements of the University. The students are informed to note that mere payment of examination fee does not guarantee eligibility for appearing for examination.

v. Condonation Fee For each Regular Student is Rs.600/-

vi. **Following services are available in the student service portal with URL** https://student**services.jntuh.ac.in/oss**

**a) Old semester exam question papers (UG, PG & Pre- PhD)**
**b) Syllabus of previous years**
**c) Convocation notification and other services.**

**Sd/-**

**Date: 03-11-2026** **DIRECTOR**