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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by JNTU Act No. 30 of 2008)
Kukatpally, Hyderabad – 500 085 Telangana (India)
ACCREDITED BY NAAC WITH 'A' GRADE

Dr. V. Kamakshi Prasad
M.Tech., Ph.D. (IIT-M),FIE.,MIEEE,MCSI,LMISTE
Professor of Computer science and Engineering&
DIRECTOR OF EVALUATION

Lr.No.DE/JNTUH B.Tech **I Year II Sem (R18) , I Year II Sem (R16)** Advanced Supplementary Exams July- 2019, Date,19-07-2019

To
The Principals of
JNTUH Constituent and Affiliated Colleges offering B.Tech Courses

Sir,

Sub: JNTUH, Hyderabad - Examination Branch –B.Tech I Year II Sem (R18 Regulations) & I Year II Semester (R16 Regulations) Advanced Supplementary examinations July -2019 Instructions to the Principals–Reg.

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The Principals of the constituent and affiliated B.Tech Colleges are hereby informed that the University Examination Branch issues notification for the conduct of B.Tech I Year II Sem (R18 Regulations) & I Year II Semester (R16 Regulations) Advanced supplementary examinations during July - 2019

This notification is issued for the conduct of following examinations:-

B.TECH
I Year II Semester B. Tech (R18 Regulations) – Supplementary
I Year II Semester B. Tech (R16 Regulations) – Supplementary

The Principals are requested to note the following instructions.

1. Every college has to take the undertaking (Annexure-I,II or III whichever is applicable) from the each and every detained student before collecting the examination fee for registration. This undertaking form shall be made available in the portal

2.Every college has to make the consolidated fees (Exam. Registration fee + Postal Logistic Service Charges) payment for all the above examinations in the form of a single RTGS / NEFT / GRPT Transfer to the Registrar's Bank Account No.62079988622 (State Bank of India, JNTUH Campus Branch, IFSC/RTGS/GRPT Code: SBIN0021008).

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1. Different Deadlines for different schedules of events, schedule for booklet collections and other details are mentioned here under:

STUDENT REGISTRATIONS SCHEDULE

EVENT	*Start date of registration for Supply (at respective colleges)*	*Last date for students to register for supl. (at respective colleges)*	*Date for Consolidated Fees Payment(Single TRANSFER For all suppl. Exams)*
Exam registration Without Late Fee.	***22-07-2019***	**29-07-2019**	**03 -08-2019** For I year II sem (R18) & (R16) supply
Exam Registration With Late Fee of Rs.100/-	*30-07-2019*	30-07-2019	
Exam Registration With Late Fee of Rs.1000/-	*31-07-2019*	31-07-2019	
Exam Registration With Late Fee of Rs.2000/-	01-08-2019	02-08-2019	

4.These examinations online registration service will be available from **22-07-2019** onwards.

5. The registration Url's are

For B.Tech 1.http//registrations1.jntuh.ac.in/olrbtech
2.http//registrations2.jntuh.ac.in/olrbtech
3.http//registrations3.jntuh.ac.in/olrbtech

SCHEDULE OF THE EVENTS

❖ Submission of Consolidated fees (Exam.Registration fee + Postal Logistic Service charges) transfer receipt. The details are to be uploaded to registration server using the service **Add RTGS/IFSC Payment Info in Admin option** before visiting University • Hard copy of proposed list of Observers (minimum of six members). and list of all faculty members in the specified format for the spot valuation work. Soft copy of these two lists should be mailed to the ACE concerned before the time deadline specified by respective ACEs. ❖ Submission of clearance certificate wherever necessary. ❖ Collection of pre printed Answer booklets and practical OMR answer sheets as mentioned in the table below, by submitting the receipt obtained from the counter to the officer concerned.	College wise schedule is given in the table below
Intimation of discrepancies in the pre-printed answer booklets to Examination Branch in person only by college representative	**05-08-2019**
Downloading (through examination portal) and issue of hall-tickets	**05-08-2019**
Collect the correct answer booklets of discrepancy cases	**06-08-2019**
Conducting of External Lab Exams	07-08-2019 to 12 -08-2019

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ANSWER BOOKLET COLLECTION SCHEDULE

S No	DATE	COLLEGE CODE	Officer concerned for issue of stationery and allotment of observers
1	03-08-2019 & 05-08-2019	(ALL COLLEGES I Year IIsemr R18 & R16)	ACE-1 (Dr.L.SAIDA NAIK)

Amount to be retained by colleges

YEAR & SEMESTER	***Supplementary (Irrespective of No. of subjects) (Rs.)***
I Year II SEM(R18)	125-18*+10**=117
I Year II SEM(R16)	125-18*+10**=117

* Logistic postal service, ** Hall Ticket charges ****** Remuneration for Host center should be should be calculated as perLr.DE/JNTUH/EB/Remuneration/Change of center/2012dt.:26-06-12***

6. JNTUH through Proceeding No. JNTUH/EB/11148/2/2018 Dated.20-01-2018 have extended certain benefits to Physically Handicapped students (deaf, dumb, hearing impaired, orthopedically handicapped and visually handicapped) such as exemption from payment of examination fee and pass marks. The principals may submit the certificate of permanent disability in the year of admissions and it holds good for entire duration of the course. The colleges need not submit proof of disability for every series of exams (Only in case of permanent disability).

7.The last date for uploading external lab marks is 12-08-2019 for I Year B Tech II Sem (R18) , (R16) Supply Examinations.

8.The Lab external marks have to be uploaded in each lab examination of the respective registration portals. After the successful upload and freeze, the examiners and the Principal have to put their signature on the print out of the system generated PDF report. These hard copy reports are to be sent on the first day of University exams to Dr.G.Venkata Rami Reddy, Addl. Controller of Examinations (Online), Examination branch, JNTUH, Hyderabad- 500085 , i.e on 13-08-2019.

9.Do not carry out any correction in the subjects registered after the registration deadline. Even for the candidates who pass in RC/RV, deletion should not be done. All such cases will attract the late fee which is prevailing on that date of correction. The registrations of such students who passed in RC / RV will be cleared by the exam branch before making the payment for University examinations registrations. All the requests for other types of corrections are to be made separately by the Principals on their letter heads to Director of Evaluation.

10.a) If any student applied for RC/RV and if the results are not declared by the time of start of registrations for exams., the candidates are advised to register as per the time schedule given in the notification even for the subjects in which they have failed and waiting for RC/RV results. However, if the candidate passes the examination in RC/RV results, the Principals are requested to take necessary steps to refund exam fee paid by the students for the subjects in which he/she passed and transfer the consolidated fees excluding the above amount.

b) If the RC/RV Results not declared by the time of starting of these exams, the students shall write these exams. If the student passes any subject in RC/RV results, the performance in this advanced supply exams will be nullified.

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11.If any correction is received after the closure of the registrations, all such corrections will attract a penalty of Rs.100/- per subject, per student then onwards. Hence the Principals are requested to thoroughly verify before carrying out the registrations.

12. Upload of information about the usage of blank booklets is mandatory. Other-wise it may lead to non-declaration of result. The Part-1 cut-slips of such used blank answer booklets (generally such cut-slips in any college shall be a single digit number) are to be sent in separate pre-printed envelopes which shall be issued to each college along with the stationary

13. If any college uses blank answer booklet, unless the student details are furnished, the D-form cannot be generated. Hence all the Principals are informed to keep the cut slips of blank used answer booklets ready before generating the pdf report of D-Form of that session(day) exams

14. D-Form for each session should be uploaded within one hour after completion of examination duly incorporating malpractice / court cases. If any college fails to upload the D-Forms, the EDEP question papers of the following day shall not be kept in their respective Principal accounts. Principals are requested to take necessary care during upload of D-form. Any failure in upload due to technical problems must be brought to the notice of ACE(Online) (Mobile No. : 9704033577 and 9989980170).

15. Whenever a pre-printed answer booklets is found stitched with two OMRs, following decision is to be taken

S.No	Issue	Decision
1	The students of both the OMR sheets are present for the exams	The booklet should be given to the candidate whose particulars are printed on top OMR. The bottom OMR should be teared off at perforations, retaining the top OMR
2	If one of the two students are present and the other student is absent	Tear off the OMR sheet of absent student at perforations and issue the booklet to the student who is present

16.Answer scripts of the Malpractice cases are to be kept in a separate sealed cover and sent to ACE (Academic & Legal), Examination Branch, JNTUH, Kukatpally, Hyderabad-500085 and such cases are to be reported as Malpractice Cases in D-form. The exam answer scripts of the students which belong to Court case‟ category are to be included in the answer booklets bundles of other students of same section and addressed to the concerned ACEs. However the exam booklets of „malpractice cases‟ are to be separately packed and to be send to ACE (Academic & Legal)

17. The parent colleges have to hand-over their blank booklets also to the Host College and get back all un-used answer booklets after the last exam. The parent colleges are request to collect the present & absent statements along with D-forms.

19. The blank answer booklets should not be exchanged among the colleges. The Univ. exam branch maintains the record of range of answer booklets given to each college, if exchange happens anywhere, it will be treated as malpractice and serious action will be taken on both the issued college and used college.

20.Notifications for the above examinations are enclosed along with this letter. The Principals are requested to display the same in the student notice board.

21.The Cooperation of the Principals is highly solicited for smooth processing and early declaration of examination results.

22. If there are any discrepancies like the question is incomplete in the question paper or a question is out of syllabus, all such discrepancies should be submitted to Director of Evaluation within 3 days of that examination. Otherwise such requests will not be entertained.

23.Part-1 cut slips of answer booklets are to be teared- off at the host centre for all the used answer scripts. Similar to the counting of used answer booklets, the part-1 cut slips are also to be counted. Both the counts must be matched. If any college neglects to remove Part-1 cut slip of any answer script, the matter will be viewed very seriously and a penalty of Rs 1000/- per each un-cut Part-1 slip will be levied and a memo will be issued.

24. The service to delete the registration will be made available to the college only until the last date of registration, with a fine of Rs 100/- per each deletion**.**

25. Instructions to Chief superintendents, Instructions to Invigilators and Instructions to Observers which were communicated along with this notification shall be scrupulously followed.

Yours Sincerely,

DATE:19-07-2019

Sd/-
DIRECTOR OF EVALUATION

Copy to:

All Constituent and Affiliated Colleges offering B.Tech Courses (through portal).

EXAMINATION BRANCH

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

KUKATPALLY – HYDERABAD – 500 085

NOTIFICATION FOR B.TECH I-II(R18) & (R16) ADVANCED SUPPLEMENTARY EXAMINATIONS JULY -2019

B.TECH - I YEAR II SEMESTER ADVANCED SUPPL. (R18 REGULATIONS
B.TECH - I YEAR II SEMESTER ADVANCED SUPPL. (R16 REGULATIONS)

The students appearing for the above examinations commencing from **13-08-2019** are informed to note time schedule given below

EXAM REGISTRATION	**START DATE**	**END DATE**
Exam Registration Without Late Fee	**22-07-2019**	**29-07-2019**
Exam Registration With Late Fee of Rs.100/-	30-07-2019	30-07-2019
Exam Registration With Late Fee of Rs.1000/-	31-07-2019	31-07-2019
Exam Registration With Late Fee of Rs.2000/-	01-08-2019	02-08-2019

EXAMINATIONS FEE FOR I YEAR II SEM ADVANCED SUPPLEMENTARY(R18, R16 REGULATIONS)

EXAMINATION FEE	
FOR WHOLE EXAMINATION (ALL SUBJECTS)	Rs.760/-
FOR ONE SUBJECT (THEORY/PRACTICAL)	Rs.360/-
FOR TWO SUBJECTS (THEORY/PRACTICAL/BOTH)	Rs.460/-
FOR THREE SUBJECTS (THEORY/PRACTICAL/BOTH)	Rs.560/-
FOR FOUR SUBJECTS & ABOVE (THEORY/PRACTICAL/BOTH)	Rs.760/-

their concerned Principals for online registration of Examinations. For the forthcoming University Exams, the exam registrations have to be directly carried out by logging in to University registrations server from the respective colleges.

ii) Principals are requested to verify the eligibility of the candidates for registration for examination in respect of malpractice/court cases/credits/attendance.

iii) **JNTUH through Proceeding No. JNTUH/EB/11148/2/2018 Dated.20-01-2018 have extended certain benefits to Physically Handicapped students (deaf, dumb, hearing impaired, orthopedically handicapped and visually handicapped) such as exemption from payment of examination fee and pass marks. The principals may submit the certificate of permanent disability in the year of admissions and it holds good for entire duration of the course. The colleges need not submit proof of disability for every series of exams (Only in case of permanent disability).**

iv) a) For the students applied for RC/RV, if the results are not declared by the time of start of registrations for exams., the students are advised to register as per the time schedule given in this notification even for the subjects in which they have failed and waiting for RC/RV results. However, if the student passes the examination in RC/RV results, the examination fee paid for passed subjects will be refunded by the concerned Principals and the registrations of that student in that subject will be automatically deleted.
b) If the RC/RV Results not declared by the time of starting of these exams, the students shall write these exams. If the student passes any subject in RC/RV results, the performance in this advanced supply exams will be nullified.

v) Hall tickets are to be issued by the Principal only to the eligible candidates who fulfill the academic requirements of the University. The Principals are requested to inform the students that mere payment of examination fee does not guarantee eligibility for appearing for examination.

vi) The Registrations should be done through Examination Registrations portal urls only.

1.http//registrations1.jntuh.ac.in/olrbtech
2.http//registrations2.jntuh.ac.in/olrbtech
3.http//registrations3.jntuh.ac.in/olrbtech

vii)The helpline numbers are: **9704033577,9989980170**. Any problems in registration should Email **:** **jntuhsdc@gmail.com**

DATE:19-07-2019

Sd/-
DIRECTOR OF EVALUATION