TELANGANA STATE COUNCIL OF HIGHER EDUCATION HYDERABAD
DEPARTMENT OF TECHNICAL EDUCATION
TSECET- 2019
DETAILED NOTIFICATION

PAYMENT OF PROCESSING FEE, SLOT BOOKING, CERTIFICATE VERIFICATION AND OPTION EXERCISE FOR WEB BASED COUNSELLING

The eligible and qualified candidates of TSECET-2019 (Diploma holders of all branches including Pharmacy & B.Sc. Mathematics Degree holders) desirous of seeking admission into B.E /B.Tech / Pharmacy Courses (Lateral Entry into second year) in University and Private Engineering and Pharmacy Colleges are informed that the payment of Processing Fee, slot booking for Certificate Verification, Certificate Verification and Option Exercise will commence as per the schedule given below. For details of procedure to be followed and other relevant information please read instructions to the candidate placed in the website **https://tsecet.nic.in**

WHO CAN APPLY:

- Candidates who had qualified in TSECET-2019 and who secured 45% (for OC) and 40% (for others) in aggregate marks in Diploma or B.Sc. (Mathematics) Degree Examination.

ATTENTION TO NOT QUALIFIED NOT APPEARED TSECET -2019 MINORITY CANDIDATES:

- Minority candidates (Muslim / Christian) who have not qualified or not appeared in TSECET -2019 and who secured 45% (for OC) and 40% (for others) in aggregate marks in Diploma or B.Sc. (Mathematics) Degree Examination will be considered for the leftover seats in respective minority colleges, if any, after exhausting all the qualified Minority candidates of TSECET-2019 in final phase of counselling. **However, these candidates are not eligible for Fee Reimbursement Scheme**. For procedure to apply to this category please visit the website https://tsecet.nic.in.

SCHEDULE:

S. No	Details	Dates
1	**Online filing of Basic Information, Payment of Processing Fee & Slot Booking to selection of Help Line Centre, Date & Time to attend for Certificate Verification.**	**22-06-2019 To 23-06-2019**
2	**Certificate Verification for already Slot Booked candidates**	**24-06-2019 To 26-06-2019**
3	**Exercising Options after Certificate Verification**	**24-06-2019 To 27-06-2019**
4	**Freezing of options**	**27-06-2019**
5	**Provisional Allotment of seats**	**29-06-2019**
6	**Payment of Tuition Fee & self reporting through website**	**29-06-2019 To 04-07-2019**

ELIGIBILITY FOR ADMISSION:

- Candidate shall be an Indian National.
- Candidate should belong to the State of Telangana /Andhra Pradesh as defined in G.O.(P).No. 646, Education (w) Dept., dated 10-07-1979 and its subsequent amendments.
- However maximum eligible age for obtaining a scholarship is 25 years for OC candidates and 29 years for other candidates as on 01-07-2019 as per the guidelines prescribed in Memo No. 10537/SW(Edn.2)/2011,dated: 20-10-2012 and further guidelines issued from time to time by Social Welfare (Edn.) Department shall apply.
- Candidate should have obtained a Diploma in Engineering and Technology / Pharmacy from the State Board of Technical Education of Telangana State / Andhra Pradesh or any other Diploma recognized by the Government of Telangana / Andhra Pradesh as equivalent there to for admission into relevant B.E / B.Tech. / B Pharmacy courses.

  (or)

  They should have passed three years B.Sc Degree Examination with Mathematics as one of the subjects in the group combination from a recognized University in the Telangana / Andhra Pradesh State or its equivalent. However B.Sc (Mathematics) Degree Holders are not eligible for admission into B.Pharmacy Course.
- Mere appearing for TSECET-2019 and obtaining a rank does not entitle a candidate to be considered for admission automatically unless the candidate fulfils the requirements laid down for admissions.

PAYMENT OF PROCESSING FEE:

- Visit website **https://tsecet.nic.in** and click on the link "**PAYMENT OF PROCESSING FEE"**
- Register by entering
  - Registration Number given on TSECET-2019 Hall Ticket.
  - TSECET-2019 Examination Hall Ticket Number.
  - Date of Birth as mentioned in the SSC Marks Memo.
- The Basic Information Form is displayed. Fill in the details regarding, Mobile No and Email Address. Also fill the details of Caste Certificate and Income Certificate application Number issued by MeeSeva, if applicable. Change of mobile number is not permitted.

- Update the information and pay the Processing Fee of Rs. 600/- (for SC/ST) and Rs. 1200/- (for others) through online payment (Credit Card / Debit Card / Net Banking).

SLOT BOOKING FOR CERTIFICATE VERIFICATION:

- All categories (OC/BC/SC/ST/MINORITY) candidates, Book your Slot (Selection of Help Line Center, Date & Time) to attend certificate verification at your nearest or convenient Help Line Center (HLC) mentioned in Annexure-I within the scheduled dates and attend for the Certificate Verification accordingly. Without payment of Processing Fee and Slot Booking, the candidate is not permitted to attend for Certificate Verification. The candidate shall be permitted to attend for Certificate Verification only at the Help Line Center (HLC) booked as per the schedule.

- Special category candidates i.e., (NCC) National Cadet Corps / (PHC) Physically Challenged / (CAP) Children of Armed Forces Personnel need to book Slot duly selecting the Help Line Center of **GOVERNMENT POLYTECHNIC, MASAB TANK, HYDERABAD** to attend for certificate verification as mentioned in Annexure - I, other certificates of these candidates will also be verified on the dates mentioned along with Special Reservation category Certificates.

CERTIFICATE VERIFICATION:

During Certificate Verification the candidates Aadhar details (Finger Print Biometric) shall be verified with UIDAI (Unique Identification Authority of India) at the Help Line Centers. Therefore it is mandatory for the candidate to attend for Certificate Verification in person.

Certificates to be produced by the candidates at the time of Certificate Verification:

All original certificates and 1 set of Xerox copies of the following.

- TSECET -2019 Rank Card.
- TSECET -2019 Hall Ticket.
- Aadhar Card.
- S.S.C or its equivalent Marks memo.
- Diploma / Degree Memorandum of marks.
- Diploma / Degree Provisional Pass Certificate.
- Intermediate or its equivalent Memo-Cum-Pass Certificate in case of B.Sc (Mathematics) candidates.

- Study Certificate from VI to Diploma [9th Class to Degree in case of B.Sc (Mathematics), IV to Diploma in case of candidates studied in Statewide Institutions].
- Transfer Certificate (T.C).
- Income Certificate issued on or after 01-01-2019 by competent authority, if applicable.
- Caste Certificate issued by competent authority, if applicable.
    - Residence Certificate of candidate for a period of 7 years preceding to qualifying examination in case where the candidate has no institutionalized education.
- In respect of Non-Local candidates in order to consider them for allotment under unreserved seats the following certificates needs to be submitted.
    - Residence Certificate: Candidates who has resided in the State for a total period of 10 years excluding periods of study outside the State; or either of whose parents have resided in the State for a total period of 10 years excluding periods of employment outside the State.

(OR)

- Employer Certificate : Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local bodies , Universities and other similar Quasi Public Institutions within the State at the time of applying for TSECET -2019 Examination.

Certificates to be produced by PH/CAP/NCC /Minority Candidates:

- **PH**-Certificate issued by District Medical Board. Candidates with 40% and above disability are only eligible.
- **CAP**- Certificate issued by Zilla Sainik Welfare Officer, Identity card and Discharge book (in case of Ex-Service men) and Service Certificate (in case of inservice men) issued by Competent Authority for verification. **Candidates whose parents are domiciled in the State of Telangana based on the permanent address/home town declared by them while joining the service and as recorded in their Service Register are alone eligible to be considered under "CAP" Category.**

- **NCC** - Certificates issued by competent authorities.
- **Minorities:** SSC TC containing Minority Status or Certificate from the Head Master.

TUITION FEE TO BE PAID:

- The Tuition Fee particulars and seats available under Convenor Quota college wise will be made available on the website https://tsecet.nic.in well before the commencement of option entry.
- The Fee reimbursement for eligible candidates is subject to the guidelines issued by the Government from time to time.

PROCEDURE FOR EXERCISING OPTIONS:

- Immediately after Certificate Verification, the Login Id will be sent to the candidates registered Mobile Number. All the messages / OTPs / Allotment details etc., will be sent to the Registered Mobile number, hence advised to keep the mobile with you till the end of admission process.
- Download the list of colleges / branches / districts from the website **https://tsecet.nic.in**
- Take the printout of Manual Option Entry Form from the website.
- Consult Parents / Friends and prepare Manual Option Entry Form as per your preference duly writing institution code, branch code and district code. This is for your convenience and to avoid mistakes and save time while entering web options.
- The candidates can exercise options from Home / Internet Centre / Help Line Center (HLC).
- If the candidate is exercising options from Internet Centre, make sure that proper logout is done after saving the options to avoid manipulation of the password by the Internet Centre person.
- Generate the Password by clicking on **Candidates Registration** link in the website.

- Do not share the password with others.
- After successful password generation, Login with the details under the link **Candidates Login** and enter OTP as received in registered Mobile Number.
- Refer the Manual Option Entry Form prepared by you and enter the options in the website.
- Candidates are advised to exercise options carefully in the order of priority. The order of priority of options is the important criteria in securing the seat.
- **Candidate has to exercise as many options as possible to avoid disappointment of not getting a seat.**
- Candidate can exercise and modify the options any number of times within the scheduled dates.
- Take a printout of final options saved for reference.

ALLOTMENT OF SEATS:

- The provisional allotment of seats will be made on **29-06-2019** and will be placed in the website **https://tsecet.nic.in.**
- For downloading the candidate's **provisional allotment order, enter the ROC Form Number, TSECET Hall Ticket Number, Password and Date of Birth in Candidate login in https://tsecet.nic.in** .
- Pay the Tuition Fee mentioned in the Provisional allotment order through online (Credit Card / Debit Card/ Net Banking) within the prescribed time and self report through online system in candidates login and take admission number to confirm the provisionally allotted seat. Take the printout.
- The candidates with zero Tuition Fee mentioned on provisional allotment order shall perform the self reporting within the prescribed time through online system in candidates login and take admission number to confirm the provisionally allotted seat. Take the printout.
- Candidates / Parents are advised to make tuition fee payment from their own Bank Accounts. In case of refunds, if any, the amount will be remitted back through online in to the same Bank Account from which the payment was made.

- If the candidate does not pay the prescribed Tuition Fee within the schedule mentioned, the provisional allotted seat automatically stands cancelled and he / she shall not have any claim on the provisionally allotted seat.
- Follow the further instructions printed on the provisional allotment order.

- After first phase, if the candidate cancels admission through Online after payment of Tuition Fee and exercise options in subsequent phases if any, Tuition Fee paid earlier shall be considered for subsequent allotment of seat and forfeiture of amount will be applicable as mentioned below.

- **If the candidate cancels his / her admission will forfeit the Tuition Fee paid as mentioned below.**
    - After first phase, after payment of Tuition Fee, if the candidate cancels the provisionally allotted seat through online on or before the cut off date notified for cancellation in first phase as mentioned in allotment order, full Tuition Fee paid will be refunded.
    - **100% after final phase in respect of University colleges.**
    - **50% after final phase and before cut off date notified for cancellation as mentioned in allotment order and 100% there after in respect of Private Unaided colleges.**
    - There will be two phases of counselling.

Signature Not Verified
Digitally signed by NAVIN MITTAL IAS
Date: 2019.06.21 12:20:19 IST
Reason: Approved

Date : -06-2019
Hyderabad

1/tsecet2019

Navin Mittal, IAS
Convenor, TSECET- 2019 & CTE